



# CITY OF LONG BEACH

DEPARTMENT OF PLANNING & BUILDING

333 WEST OCEAN BLVD., FIFTH FLOOR • LONG BEACH, CALIFORNIA 90802

## ZONING & DEVELOPMENT SERVICES

### **MATERIALS REQUIRED WITH APPLICATION FOR CERTIFYING EXCLUSIONS FROM REQUIREMENTS OF THE SUBDIVISION MAP ACT FOR CONVERSION OF A COMMUNITY APARTMENT PROJECT TO A CONDOMINIUM**

#### **APPLICATION FORMS**

1. Zoning application form; and

The application shall be signed by the person/party authorized to act for those with Record title interest in the property (LBMC Section 20.32.550).

2. Categorical Exemption form

#### **ADDITIONAL FILING REQUIREMENTS**

1. A legal document showing the date when the subject community apartment was established;
2. A legal document, such as a Title Report or a Grand Deed, showing the current owner's name(s) of each unit, and
3. Evidence that at least 75 percent of the units in the project were occupied by record owners of the project on March 31, 1982:
  - A copy of 1982 Tax Assessor's records showing each owner's name and his/her mailing address.

#### **APPLICATION FEES**

Zoning Application:	\$159.75
Categorical Exemption:	\$133.13
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Total:	\$292.88